



PB INSTITUTE OF RESEARCH AND TECHNOLOGY

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Anti-bribery And Corruption Compliance Training

On-Site

01 Who Should Attend

- This course is designed for professionals responsible for preventing and detecting bribery and corruption within their organizations, including:
 - Compliance Officers
 - Internal Auditors
 - Legal Counsel
 - Risk Managers
 - Ethics Officers
 - Anyone involved in ensuring compliance with anti-bribery and corruption laws

02 About the Course

Bribery and corruption pose significant legal, financial, and reputational risks to organizations operating globally. This comprehensive training course on Anti-Bribery and Corruption Compliance equips participants with the essential knowledge and skills to effectively audit compliance with anti-bribery and corruption laws. Participants will learn how to identify bribery and corruption risks, implement effective controls, conduct compliance audits, and foster a culture of ethical business practices. This course bridges the gap between legal requirements and practical implementation, empowering participants to become valuable assets in mitigating these risks and promoting integrity.



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03 Workshop Objectives

- Understand the legal and regulatory landscape of anti-bribery and corruption laws (e.g., FCPA, UK Bribery Act).
- Identify and assess bribery and corruption risks.
- Implement effective anti-bribery and corruption controls.
- Conduct compliance audits related to anti-bribery and corruption.
- Develop audit programs and procedures for compliance assessments.
- Understand the red flags and warning signs of bribery and corruption.
- Investigate suspected bribery and corruption incidents.
- Develop a robust anti-bribery and corruption compliance program.
- Communicate anti-bribery and corruption policies and procedures effectively.
- Foster a culture of ethical business practices within their organizations.
- Stay up-to-date with the latest anti-bribery and corruption trends and best practices.
- Contribute to a stronger ethical and compliant business environment.
- Enhance their understanding of international anti-bribery and corruption laws.
- Become a more valuable and sought-after compliance professional.
- Understand the role of due diligence in mitigating bribery and corruption risks.

04 Module Topics

Module 1: Introduction to Bribery and Corruption

- Defining bribery and corruption and their various forms (e.g., facilitation payments, kickbacks, extortion).
- Understanding the legal and ethical implications of bribery and corruption.
- The impact of bribery and corruption on organizations (financial, reputational, legal).
- Overview of international anti-bribery and corruption laws and regulations (e.g., FCPA, UK Bribery Act, OECD Anti-Bribery Convention).
- The importance of a strong anti-bribery and corruption compliance program.



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Module 2: Legal and Regulatory Framework

- In-depth analysis of the Foreign Corrupt Practices Act (FCPA).
- Understanding the UK Bribery Act.
- Overview of other relevant international and national anti-bribery and corruption laws.
- Extraterritorial reach of anti-bribery and corruption laws.
- Compliance with sanctions regimes related to bribery and corruption.

Module 3: Bribery and Corruption Risk Assessment

- Identifying and assessing bribery and corruption risks.
- Developing a bribery and corruption risk assessment methodology.
- Analyzing industry-specific bribery and corruption risks.
- Assessing risks related to third-party relationships (agents, distributors, consultants).
- Prioritizing bribery and corruption risks for mitigation.

Module 4: Implementing Anti-Bribery and Corruption Controls

- Developing a robust anti-bribery and corruption compliance program.
- Implementing preventive controls (e.g., policies, procedures, training, due diligence).
- Implementing detective controls (e.g., monitoring, whistleblowing hotlines, internal audit).
- Third-party due diligence and monitoring.
- Gifts, hospitality, and entertainment policies.

Module 5: Third-Party Due Diligence and Management

- Importance of third-party due diligence in mitigating bribery and corruption risks.
- Conducting risk-based due diligence on third parties.
- Contractual provisions related to anti-bribery and corruption.
- Monitoring third-party activities.
- Managing third-party relationships.

Module 6: Conducting Anti-Bribery and Corruption Compliance Audits



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- Developing an anti-bribery and corruption compliance audit program.
- Planning and executing compliance audits.
- Gathering and analyzing audit evidence.
- Documenting and reporting compliance audit findings.
- Following up on compliance audit recommendations.

Module 7: Investigating Bribery and Corruption Allegations

- Establishing procedures for investigating suspected bribery and corruption.
- Conducting internal investigations.
- Preserving evidence and chain of custody.
- Reporting investigation findings to appropriate parties.
- Legal and ethical considerations in investigations.

Module 8: Training and Communication

- Developing and delivering anti-bribery and corruption training programs.
- Communicating anti-bribery and corruption policies and procedures.
- Promoting a culture of ethical business practices.
- Raising awareness about bribery and corruption risks.
- Reinforcing the importance of compliance.

Module 9: Emerging Trends and Best Practices

- The evolving landscape of anti-bribery and corruption compliance.
- Use of technology in anti-bribery and corruption compliance.
- Data analytics for detecting bribery and corruption.
- International cooperation in combating bribery and corruption.
- Best practices for building a world-class anti-bribery and corruption compliance program.