



PB INSTITUTE OF RESEARCH AND TECHNOLOGY

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Auditing Project Management

Duration: 5 days

On-Site

01 Who Should Attend

- This course is designed for professionals responsible for overseeing and evaluating project performance including:
 - Internal Auditors
 - IT Auditors
 - Project Managers (seeking audit perspective)
 - Portfolio Managers
 - PMO Staff
 - Anyone involved in project governance and oversight

02 About the Course

Projects are the engines of organizational change, but they also carry inherent risks. This comprehensive training course on Auditing Project Management equips participants with the specialized knowledge and skills to effectively evaluate project governance and controls. Participants will learn how to assess project planning, execution, monitoring, and closure, enabling them to provide valuable insights and recommendations to ensure project success. This course bridges the gap between project management best practices and audit methodologies, empowering participants to become valuable assets in driving project excellence.



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03 Workshop Objectives

- Understand the principles and frameworks of project management (e.g., PMI, PRINCE2).
- Evaluate project governance structures and processes.
- Assess the effectiveness of project controls.
- Conduct project audits using industry best practices.
- Develop audit programs and procedures for project assessments.
- Evaluate project planning, execution, monitoring, and closure.
- Identify project risks and issues.
- Provide recommendations for improving project management practices.
- Communicate project audit findings effectively to stakeholders.
- Collaborate with project teams to enhance project performance.
- Stay up-to-date with the latest project management trends and best practices.
- Contribute to improved project outcomes within their organizations.
- Enhance their understanding of project risk management.
- Become a more valuable and sought-after project audit professional.
- Understand how to audit different project methodologies (Agile, Waterfall, etc.)

04 Module Topics

Module 1: Introduction to Project Management and Governance

- Defining project management and its importance in achieving organizational objectives.
- Key project management concepts and terminology.
- Project governance frameworks and best practices.
- The role of audit in ensuring project success.
- Project lifecycle and methodologies (Waterfall, Agile, Hybrid).

Module 2: Project Planning and Initiation



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- Evaluating project charters and business cases.
- Assessing project scope definition and management.
- Reviewing project requirements and stakeholder analysis.
- Auditing project planning processes and documentation.
- Evaluating project initiation activities and approvals.

Module 3: Project Execution and Control

- Assessing project execution and progress tracking.
- Evaluating project cost management and control.
- Reviewing project schedule management and adherence.
- Auditing project resource management and allocation.
- Assessing project communication and stakeholder management.

Module 4: Project Risk Management

- Identifying and assessing project risks.
- Evaluating risk response and mitigation strategies.
- Auditing risk management processes and controls.
- Monitoring and reporting on project risks.
- Integrating risk management with project planning and execution.

Module 5: Project Quality Management

- Assessing project quality planning and assurance.
- Evaluating quality control processes and metrics.
- Auditing quality management activities and documentation.
- Identifying and addressing quality issues.
- Ensuring project deliverables meet quality standards.

Module 6: Project Change Management



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- Evaluating the change management process for projects.
- Assessing the impact of changes on project scope, schedule, and cost.
- Auditing change control procedures and approvals.
- Managing project changes effectively.
- Minimizing disruption and delays due to changes.

Module 7: Project Closure and Lessons Learned

- Evaluating project closure activities and documentation.
- Assessing project completion and handover processes.
- Auditing project post-implementation reviews.
- Capturing lessons learned and best practices.
- Ensuring project benefits are realized.

Module 8: Auditing Different Project Methodologies

- Auditing Waterfall projects: traditional sequential approach.
- Auditing Agile projects: iterative and incremental approach.
- Auditing Hybrid projects: combining elements of Waterfall and Agile.
- Adapting audit approaches to different project methodologies.
- Understanding the specific audit considerations for each methodology.

Module 9: Reporting and Communication of Project Audit Findings

- Developing clear and concise project audit reports.
- Communicating audit findings to project stakeholders.
- Providing actionable recommendations for project improvement.
- Following up on audit recommendations and implementation.
- Presenting audit findings effectively to different audiences.