



PB INSTITUTE OF RESEARCH AND TECHNOLOGY

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Nairobi - Kenya

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Education Sector Financial Management: Budgeting, Funding and Resource Allocation

Duration: 5 days

On-Site

01 Who Should Attend

- Institutional finance directors
- Principals, headteachers, and school leaders
- University registrars and administrators
- Education programme managers
- Government education officials
- Donor-funded education programme professionals
- NGO and development-sector education specialists
- Procurement and operations managers
- Strategic planning professionals
- Senior education-sector executives

02 About the Course

Scholastic Finance: Education Sector Budgeting and Funding Strategies is a specialized professional training course designed to equip education-sector finance, administration, planning, and leadership professionals with the skills required to develop sustainable budgets, optimize educational resources, and strengthen institutional financial performance. The course examines budgeting and funding across **schools, universities, colleges, vocational institutions, education departments, NGOs, and donor-funded education programmes**. Participants will learn how to align financial resources with educational priorities, forecast enrolment and funding requirements, manage personnel and operational costs, evaluate capital investments, diversify revenue sources, and strengthen financial accountability.



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03 Workshop Objectives

- Understand the financial landscape and funding models of the education sector.
- Master the process of developing comprehensive and strategic institutional budgets.
- Identify and evaluate diverse funding sources including public, private, and grants.
- Implement effective financial controls and ensure compliance with regulations.
- Use financial data to inform strategic planning and resource allocation decisions.

04 Module Topics

Module 1: Fundamentals of Healthcare Finance

- Key financial statements in a healthcare setting.
- Understanding revenue streams: fee-for-service, capitation, bundled payments.
- The structure of healthcare costs: fixed, variable, and semi-variable.
- The role of reimbursement models and payer contracts.
- Financial metrics and ratios for healthcare organizations.

Module 2: The Healthcare Budgeting Cycle

- The stages of the budget process from preparation to review.
- Developing a departmental and organizational budget.
- Incorporating clinical and administrative inputs.
- The role of budget committees and leadership approval.
- Strategies for effective budget presentation and communication.

Module 3: Revenue and Expenditure Planning

- Forecasting patient volumes and service utilization.
- Projecting revenue based on payer mix and contract rates.
- Controlling operational expenses and labor costs.
- The impact of supply chain management on the budget.
- Identifying opportunities for cost reduction and efficiency.



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Module 4: Capital Budgeting and Technology

- Evaluating capital expenditure requests for new equipment and facilities.
- Using financial models like ROI, NPV, and IRR.
- Budgeting for technology, EMR systems, and digital health initiatives.
- Planning for maintenance and replacement of assets.
- Funding strategies for major capital projects.

Module 5: Performance Management and Cost Control

- Monitoring budget vs. actual performance.
- Variance analysis and corrective action planning.
- Implementing activity-based costing for services.
- Using financial data to drive quality improvement initiatives.
- The role of dashboards and key performance indicators.

Module 6: Regulatory Compliance and Risk Management

- The impact of HIPAA, CMS, and other regulations on budgeting.
- Budgeting for compliance and risk mitigation.
- Managing financial risks from audit findings and penalties.
- The role of internal and external audits.
- Financial strategies for managing payer audits.

Module 7: Strategic Resource Allocation and Future Trends

- Linking budget decisions to strategic goals and mission.
- Resource allocation in a value-based care environment.
- The financial implications of population health management.
- Preparing for market changes and industry disruption.
- Budgeting for innovation and growth.